



## Property Checklist

### Property Eligibility Checklist:

- Property Type is:
  - Single-Family Home
  - Condominium
  - Townhouse/Townhome
  - Loft
  - Live-Work Unit
  - Manufactured home, as long as the following criteria are met:
    - Home is affixed to a permanent foundation
    - Home is considered real property (not personal property) – it is titled with Alameda County and the land is owned by the owner of the manufactured home
    - Mortgage Lender is able to lend on the purchase of the home
    - Home was built after June 15, 1976 since those build before don't meet HUD Standards
- Vacant or Owner Occupied at least 90 days prior to close of escrow
- Trade or business is not actively being conducted at the property (unless approved in writing by Alameda County)
- Arm's Length Transaction
- If property is a new BMR Unit - Alameda County has approved the BMR price

### Borrower Closing Package - Documents to be uploaded to the AC Boost Web Portal by Applicant:

- General Release and Waiver of Liability (available to download from AC Boost Web Portal)
- General Home Inspection Report
- Pest Control Inspection Report
- Fair Market Appraisal
- Updated income and asset documentation:
  - Applicant's most recent two months of paystubs
  - Current Award Letter or two months' documentation for all other income sources
  - Applicant's most recent three months of financial account statements
  - Gift letter and evidence of donor availability of funds (if applicable)
  - For self-employed Applicants: Current Year-to-Date Profit & Loss Statement